CITY of ELGIN
COUNCIL MINUTES FOR JUNE 8, 1999

COUNCILORS PRESENT- Glenn Clark
John McElravy
Joe Estes
John Braughton
Berta Churchill - Mayor
ABSENT- John Stover
Pat McMullen

Call to Order
The meeting was called to order at 7 PM by Mayor Berta Churchill

Hearings:
7:00 Budget Hearing
Mayor Churchill opened the budget hearing. No one present offered testimony regarding the budget. After a brief discussion among the Councilors, Mayor Churchill closed the hearing. Councilor Clark moved to adopt the budget as presented, with Councilor Braughton as second. The vote was unanimous for approval, motion carried.

Mayor Churchill called a special meeting for June 22, 1999 at 7:00 to approve a resolution appropriating funds and levying taxes.

Approval of Minutes
The Mayor called for approval of the minutes of the meeting of May 11,1999. Councilor Estes moved to approve the minutes as presented, with Councilor Clark as second. The vote was unanimous for approval, motion carried.

With some time remaining before the next hearing, Mayor Churchill proceeded to the supervisors reports:

Police- Chief Sibley reported that the DARE graduation went very well, and reported that the bicycle jamboree was well attended. The ⌧Natural Helpers⌧ from the school were excellent in helping the kids with the instruction. Chief Sibley also reported that Nick Pallis, a new reserve officer, is being trained to act as the ordinance enforcement officer.

7:10 Hearing, Vacation of alley between 15th & 16th.

Rick Smith had requested the vacation of an alley-way in the North 300 block between 15th and 16th streets. Notices have been published for four consecutive weeks in the Elgin Recorder and Posted at either end of the alley.

Mr. Smith has request that the hearing be continued until July. Nick Pallis, property owner adjacent to the alley-way was present and indicated he uses the alley to provide access to his property especially during the winter months. He stated that he and Mr. Smith were working together to find an alternate access that would allow closing a protion of the alley.Mayor Churchill recessed the hearing until 7:10, July 13, 1999 at the City Hall.

Supervisors reports continued:

Public works- Kyle Boylen; absent, no report.

Library- Sandra Good submitted a written. She also presented some policy changes for the Council to review. The current policies have been in effect for a year, and with that experience, a few items need to be addressed. These will be considered in July.

7:15 Hearing, Vacation of alley between 14th -15th,

Marie Dalton had asked the Council to initiate vacation proceedings for the alley-way in Block 22 of North Elgin Subdivision, between 14th and 15th Ave running south from Baltimore. No one was present to offer testimony in this matter. Councilor Clark stated that he had contacted the McMurdo, an adjacent property owner. McMurdo is in favor of the vacation. Dalton, the other property owner, was the requesting party. Councilor Braughton stated that he has examined the area and can see no benefit in retaining the right-of-way.

Notices have been published for four consecutive weeks in the Elgin Recorder and Posted at either end of the alley. With no further comments,

Councilor Clark moved to approve the vacation to the alley as requested, with Councilor Estes as second. The vote was unanimous for approval, motion carried.

Supervisors reports continued:

Fire- Chief McDonald reported that the Fire Department will have a breakfast at Riverfest on Saturday morning from 7:00 to 10:00. He also reported on the BCC fire. He was very pleased with the performance of the new fire engine.

Ambulance- no report.

Municipal Court- Ralph Howell; no report, with the absence of the clerk, there was no court this month.

Recorder/Administrator- Joe Garlitz, no report.

Citizens to Speak

Maureen Smolkowski was present to request that the $600 budgeted to 2010 in the current fiscal year be disbursed. The Council, by consensus, agreed that the monies should be disbursed as budgeted.

Karen Owen was present to address the Council. She in formed the council that she has been hired by UCEDC as executive director. In order to prevent any conflict of interest or appearance of conflict, she has resigned her leadership rolls in Elgin EDGE. She will continue as an active member of EDGE and assured the Council that she will remember where her roots are. She noted that Kathy Gifford and Chuck Koch will be co-chairing EDGE. Mrs. Owen reported that she and Sheri McDonald had the opportunity to visit a business incubator in Ellensburg, WA last week. She said the facility was well run and is a good model for such a facility in Elgin.

7:30 Hearing, Transportation Plan

Dara Decker and Hanley Jenkins were present to facilitate the transportation plan hearing. The hearing notice was published in the Elgin Recorder on June 1, 1999. Mayor Churchill opened the hearing. No one present offered testimony in the matter. The Councilors thanked Ms. Decker for her efforts in preparing and compiling the plan. Councilor Clark noted that having the completed document, put the whole plan in perspective for him and was very comprehensive. An implementing ordinance will be presented at the July meeting.

Citizens to Speak; continued.

Kathleen Koch was present to address the Council. She presented a letter requesting that the Council consider placing "porta-potties" in Witty Park.

Sheri McDonald was present to introduce a group of EOU students who have done an economic development analysis on Elgin. The students reviewed their research and conclusions for the Council. Of special note, in the report, was an analysis that compared Elgin's relative merits for recruiting outside businesses with LaGrande, Enterprise and Baker City. Elgin is not in a competitive position primarily because it is not on a major transportation link and has a smaller population base. It was also reported that Elgin has a competitive disadvantage because the standardized test scores for the Elgin School District are substantially lower than the scores for the other communities.

The report suggested that Elgin has opportunities for diversification of its economic base by developing its tourist/visitor facilities and by developing a business incubator to foster the growth of local businesses. It was also noted that the small wood products industry is the most likely forest related industry that has potential for develpoment in the Elgin area.

The presentation was well received by the Council, and will provide a substantive basis to further the community's economic development efforts.

Committee Reports

The Mayor then called for the committee reports.

Administration: Councilor Estes reported that the bills had been reviewed.

Public Works: Councilors Braughton and McElravy, no report.

Public Safety: Councilor Clark reported that the committy and the police chief had met with school district personnel. The meeting was constructive and

provided a basis for continued efforts to meet the school's and the community's expectations regarding matters of patrol and enforcement in the school. Chief Sibley has written a letter to the school administration describing services that the City can provide and an outline for further cooperation.

Old Business

Toilets at Witty park

The Council discussed the merits of providing portable toilets at Witty park for the summer months. After discussion, Councilor Estes moved to direct the Administrator to determine the vendor which can provide toilets at the best cost, and to have them installed as soon as possible, with Councilor Braughton as second. The vote was unanimous for approval, motion carried.

Bid approval for Hun-a-ha sewer lift pump.

A bid from Hydronix, Inc. of Portland was submitted for review and approval. The bid submitted for the package lift station to be installed at Hun-a-ha Park was for $15,762.00. The bid was complete and was below the estimated cost. Mr. Garlitz noted that the company was well regarded in the Portland area and recommended approval of the bid. Councilor Braughton moved to accept the bid of $15,762 from Hydronix and approved the mayor's signature on the necessary documents, with Councilor Clark as second. The vote was unanimous for approval, motion carried.

New Business

Resolution 1058: Sponsor Cycle Oregon as special City event

Resolution 1058 providing that the Cycle Oregon 99 visit to Elgin be designated a special event and that the City be the sponsoring entity to contract with Cycle Oregon. Councilor Clark moved to approve resolution 1058 as presented, with Councilor McElravy as second. The vote was unanimous for approval, motion carried.

Resolution 1059: Covering Volunteers for Workers Comp

Resolution 1059 electing to provide workers compensation insurance for the City's volunteers was presented. The resolution presented is an updated version of the existing resolution electing to cover volunteers. It makes no changes to the current coverages. Councilor McElravy moved to approve Resolution 1059 as presented, with Councilor Braughton as second. The vote was unanimous for approval, motion carried.

Resolution 1060: Expenditure of unforseen Grant funds, Hun-a-ha Park

The City has been granted and additional $21,000 for continued construction at Hun-a-ha Park. These funds are for the purchase and installation of the sewer lift pump, and must be expended prior to the end of June. Councilor Braughton moved to approve Resolution 1060 as presented, with Councilor Clark as second. The vote was unanimous for approval, motion carried.

Resolution 1061: Declaring election to receive State Revenues

Each year the City is required by the State to elect to receive state revenue sharing funds that come from a special allocation of liquor taxes. Resolution 1061 declares the said election. Councilor Clark moved to approve Resolution 1061 as presented, with Councilor Estes as second. The vote was unanimous for approval, motion carried.

Request by Community Bank to share cost of paving alley-way

Community Bank is in the process of remodeling a build on 8th Street for their bank location. Part of the construction provides for parking with access from the alley that boarders the south side of the lot. They have approached the City to share the cost of paving that portion of the alley that abuts the parking. A prior pole of the Council indicated an agreement to the proposal. Councilor Estes moved to share one half the cost of paving the alley as indicated up to $1,000, with Councilor Braughton as second. The vote was unanimous for approval, motion carried.

Correspondence
The following correspondence was noted:
CCIS: has sent a certificate presenting the City with participation credits for insurance coverages totaling $1,247.49.
Elgin EDGE sent a note thanking the City for sponsoring Rural Futures Forum training for 5 participants.
Mayor Churchill received a letter inviting the Councilors to the annual Solid Waste District tour. The tour will be held June 17.

Good of the Order
Councilor Estes moved to approve the bills as presented, with Councilor Clark as second. The vote was unanimous for approval, motion carried.
Councilor Estes moved to adjourn, with Councilor Braughton as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator

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